20-03-2021

Staff meeting

The staff council met on 20-3-21 to discuss the following agenda.

- B.A (HEP) make viable
- spot admission
- Registration for scholarships
- university Exams.
- Dental awareness programme
- any other.

After ratifying the minutes of previous meeting, the following resolutions were taken.

1. The Principal thanked honourable MLA for taking initiative in getting the orders from commissioner making B.A (HEP) course viable. She also reminded the department of humanities that she had been warning them time again in every meeting to improve the admissions and see that at least 40% seats are filled by the way of campaigning. She stated that she was forced to give undue stress to the science and commerce faculty regarding shifting of students to other students as per the instructions of CCE. She felt sorry that she had to do it due to the apathy of ~~stu~~ department of humanities. She hoped that the faculty would draw lesson from the incident and make united and sincere efforts to increase the admissions in all courses.

2. The department of humanities has to take ~~permitted~~ up spot admissions and improve admissions.

4. As the last date for registration of students for vidya deevena is 25th all the class counsellors of I year classes are instructed to motivate the students to register in Jnanabhoomi portal

5. Ch. Sundar Singh, academic coordinator asked the staff to do invigilation strictly and sought the cooperation of all faculty.

6. NSS coordinator Smt Sk. Jareen Begum is appreciated for conducting dental awareness programme. As Dr. Praneeth assured the staff free OP pass and concession in medical charges, the ~~no~~ details of staff have to be sent to the hospital.

7. Ch. Sundar Singh informed that ~~he~~ he has arranged a photographer who would issue ID cards to students for Rs. 30/- Each.

8. As Dr. Sivaiah, ISO auditor suggested many improvements for ISO manual the chairperson ~~infor~~ asked the committee to be ready with the inputs.

9. It is resolved that I year classes should conducted regularly from 10.00 to 5.00 as usual by allotting E class room to I B.A, Seminar hall to I B.SC (MPC & MPCS), Botany lab for I B.SC (CBZ) and R.No 27 & 28 to I B.Com (Gen) & B.Com (CA).
10. The committee congratulated the chairperson for submitting ISO manual successfully.

Ch. Nagamani
23.3.21

1. Smt. S. Lakshmikantham	S. Lakshmikantham
2. Dr. P. Saibabu	[illegible]
3. Smt SK. Jareena Begam	SK. Jareena
4. Dr. G. Sailaja	Sailaja G
5. Dr. R. Sridevi	R Sd
6. Ch. Sundar Singh	Ch. Sundar Singh
7. Dr. K.S.V. Ranga Rao	KSVR
8. P. Amrutha	✓
9. V. Sirisha	Sirisha V
10. Ch. Lalitha	Ch. Lalitha
11. D. Sirisha	D. Sirisha
12. A. Meena	Am
13. B. Radha	B. Radha
14. R. Sailaja	R. Sailaja
15. S. Vijaya	S. Vijaya Kumari
16. Y. Keerthi	

Staff Council meeting

06-04-2021

The staff council met on 6.4.2021 at 4.30 and under the chairmanship of Dr. Ch. Nagamani, Principal of the college. The following agenda items are placed on the table.

1. RJD VC on COVID-19 situation - action plan
2. Academic & administrative records - measures for updating
3. Any other.

1. At the outset the chairperson gave a brief report on RJD's VC. The staff came out with various preventive measures in view of COVID-19
   - student awareness sessions should be conduct ~~ma~~ classwise on standard operating procedures.
   - Displaying boards on the importance of physical distancing and wearing masks.
   - charging fine from students for not wearing masks after consulting the student representatives.
   - A committee will be constituted ~~to~~ for the purpose COVID Monitoring committee to monitor the safety measures implementation in the campus with Ch. Sundar Singh, Lecturer in Physics as Nodal officer.

2. The chairperson ~~ma~~ spoke on the importance of updating all the administrative and

academic records. The IQAC Coordinator addressed the faculty and asked to update the following records.

1. Department Profile
2. student profile
3. Record of results analysis
4. Departmental meeting register
5. Minutes of college committees
6. Dept Library.
7. student Progression
8. MOOCs file
9. Alumni file
10. student counselling
11. virtual classroom timetable
12. Log books.
13. student satisfaction survey.
14. certificate courses, add on courses
15. student Achievements.
16. curriculum feedback.

3. The chairperson ~~xx~~ opined that the concerned committees should identify obsolete/unserviceable items to the condemnation committee at the earliest so that a representation will be made to CCE seeking permission to dispose the same.

4. The COVID Nodal officer informed that COVID tests were done for 30 students today and the officials of Health Department will

conduct for the rest of the students and staff in the next few days.

5. The committee placed a note of thanks on record for the generous contribution (Rs 5000/-) made by D.V.S. Lakshmi, retired physical director of the college towards painting the statue of goddess Saraswathi in the campus.

Ch. Nagamani
6.4.21

1. Smt S. Lakshmikantham	S. Lakshmi K
2. Dr. P. Saibabu	
3. Smt Sk. Jareena Begam	Sk. Jareena
4. Dr. G. Sailaja	S. [illegible]
5. Dr. R. Sridevi	R. Sd
6. Ch. Sundar Singh	Ch. Sundar Singh
7. P. Amitha	P. Amitha.
8. V. Siritha	
9. K.M Mahalakshmi	K. M. M
10. N.V. R.D Padmalatha	[illegible]
11. Ch. Lalitha	Ch. Lalitha
12. D. Sirisha	
13. A. Meena	[illegible]
14. B. Radha	B. Radha
15. R. Sailaja	R. [illegible]
16. V. Mamatha	V. Mam
17. S. Vijaya	S. Vijaya Ku
18. M. Madan Mohan	
19. K. Revathi Sai	K. Revathi Sai

Meeting 24-05-21.

A staff meeting was held today at 11.30 am under the chairmanship of Dr. Ch. Nagamani, Principal of the college. The following agenda was placed on the table.

1. conduct of online / offline classes as per the AKNU circular dated 23.6.21
2. Submission of Exam forms of students along with fees.

After a detailed discussion the following resolutions were taken.

1. In view of rapid spread of COVID in all areas in and around Palakol all the faculty members made submissions to allow them to deliver classes online from home. Further, they assured that they will take classes as per time table and submit Evidences accordingly.
Hence, it is resolved to conduct online classes upto 31-5-2021. However, the staff are instructed to be available at college whenever situation demands.

2. The academic coordinator and the senior assistant informed that they have contacted ~~pen~~ students whose ~~of~~ Exam forms are pending and updated

them. They assured that the forms along with fee will be submitted soon after the university announces the ~~sol~~ slot.

3. Resolved to upload online classes on Bharatpadha

Ch. Naga
24.5.21

Signatures of the staff

1.	Sahji-G	Lec in Chem	S. Siji.G
2	KSVR	Lec in Politics	K.S.V. RANGA RAO
3.	K.M.ML	CF in Economics	K.M. MAHALAKSHMI
4	[illegible]	CF in Physics	N.V.R.D. PADMALATA
5.	PA	C.F. in. Commerce	P. AMITHA.
6.	SK. Jareena	L. in. Telugu	SK. Jareena Begam.
7.	S. Vijaya Ku	JKC Mentor	S. VIJAYA KUMARI
8	Ch. Sundar Singh	Lec. in physics	CH. SUNDAR SINGH
9	M. Madana Mohan	Sr Asst	M. MADANA MOHAN
10.	S. Lakshmi	Lec. in Commerce	S. LAKSHMI KANTAM.
11	Sirisha V	C.F. in Botany	V. SIRISHA
12	P.S. [illegible]	Lec. in Pol-sci	Dr. P. SAIBABU
13	Dr. Dr. R. Shreedevi	Lecture in Hindi	R.Sd

Staff council meeting 18.06.21.

A staff meeting was held on 18.6.21 at 4.30 PM under the Chairpersonship of Dr. Ch Nagamani, Principal of the college.

Agenda : 1. Dynamic website & G Suite account
2. SOPs issued by CCE
3. OTLP - further guidelines

1. The chairperson informed the staff that the college website has been upgraded to dynamic website on 7-6-2021 and got approval for google workspace on 17-6-2021. The college and staff got google workspace for Educational fundamentals (G Suite) mail ids on 17.6.21. The Principal and staff appreciated S. Vijaya, JKC mentor for her sincere Effort and Coordination

2. It is resolved to take up online teaching through G Suite at the earliest.

3. As per the instructions of CCE vide Rc. RC No. 02 CCE/2021 dated 16.6.21 the staff unanimously resolved to take following measures.

- The Principal and faculty ~~ss~~ will conduct online classes from college as per the timetable
- To take steps to increase student online attendance
- Dr. P. Sai Babu, Lecturer in Political Science, who is a visually challenged person shall be Exempted from physical attendance.

and Conduct online classes from home.

- To follow all the generic preventive measures in the context of 2nd wave of COVID-19 pandemic
- The Principal and vice principal shall oversee the performance of staff & in respect with the scheduled time tables.
- As all the guest faculty come from surrounding villages ~~[illegible]~~ without transport facility due to COVID-19, it is resolved to allow them to work from home for the next 2 weeks.

Ch Nag [signature]
18-6-21

Signatures of the staff present

	Name	Signature
1.	S. Lakshmi [illegible]	S. [illegible]
2.	Dr. P. Saibabu	K.S. [illegible]
3.	Dr. R. Shreedevi	RSD
4.	Ch. Sundar Sing	Ch. Sundar Sing
5.	~~A V R D~~ Padma Lata (FinPhy)	[signature]
6.	[signature]	
7.	K. S. V. Ranga Rao	KSV [signature]
8.	Shaik. Jareena Begam Lec. in Tel	SK. Jareena
9.	P. Amitha	PA
10.	Sirisha V	Sh
11.	K. M. M[illegible]	
12	S. Vijaya	VS
13.		
14.		
15.		
16.		

Staff Council Meeting 30-06-2021

A staff Council meeting was held on 30-6-2021 at 5.00 PM under the chairmanship of Dr. Ch. Nagamani, Principal of the college.

Agenda : Zonal Review meeting held by honourable commissioner of collegiate Education for Principals of Zone II degree colleges at C.R. Reddy college, Eluru on 29-6-2021 – review of the instructions of the commissioner and action Plan.

The chairperson gave a briefing of the proceedings of the conference and discussed point-wise.

1. Student Attendance : Resolved to contact the students groupwise once again over phone and motivate them to attend online classes.

2. virtual practicals : Science faculty can demonstrate practicals by using LMS platform.

3. Infrastructure
Arrange Wifi additional connections with required bandwidth so that the faculty can Engage online classes from the college throughout the working hours.

4. Time table
Resolved to take classes as per time table to the maximum

extent. If any Emergency situation arises internal adjustment will be made. In case, a faculty is unable to take scheduled class permission should be taken from Principal and Entry. should be made in the permission register with valid reason.

5. Evaluation of Performance of colleges:
As grades will be given to colleges based on their performance it is resolved to work hard to reach the benchmark.

6. Admissions for the year 2021-22.
Resolved to contact Inter passouts of neighbouring colleges over phone and motivate them to take admission in the college. Resolved to follow the instructions of the Commissioner to conduct induction programme in a more systematic manner.

7. GSuite – Right now only 50% of the faculty are using G.suite. The remaining staff assured that they would shift to GSuite at the Earliest.

Ch. Nagam 30.6.21

Signatures of the staff members:

1. S. [illegible]
2. SK. Jareena
3. [illegible]
4. Ch. Sudarsini
5. [illegible]
6. Sirisha V

S. [illegible]
7. K. M. [illegible]

7. Dr. R. Shreedevi	R.SL
8. K. M. [illegible]	
9. KSV[illegible]	
10. Dr. P. Saibabu	[illegible]
11. P. Amitha	PA
12. S. Vijaya	[illegible]

Staff council meeting

9-7-2021

A virtual meeting was conducted (through Google meet) for the staff on 9-7-2021 at 8:00 PM which was hosted

Agenda: Proceedings of Review meeting by honourable CS and CCE on OTLP - action Plan

~~After~~ The Principal gave a brief introduction to the members about the instructions given by honourable CS regarding OTLP. After a detailed discussion an action plan was chalked out and following resolutions were taken

1. Scheduled classes should be matched with classes actually conducted. casual leave, optional holidays or any other leave should be marked.

2. The science faculty should take minimum 12 hours per week excluding practicals and Arts and commerce faculty should take minimum 16 hours a week.

3. Virtual practicals videos should be uploaded. Recorded Experiments should be shared on line followed by explanation in theory class.

4. To see that 100% student attendance is maintained. incase it is not possible minimum 70% attendance should be maintained.

5. Principal will monitor the OTLP regularly and see that accurate data is provided by staff without any deviation and upload in HOI Login on CCE website.

6. In view of issue of show cause notices to 4 faculty for not conducting minimum 75% of online classes in May 2021 it is resolved that the following faculty will send reply within 5 days. The members acknowledged the fact that they are sincere and dedicated and it happened due to misrepresentation of data out of confusion and ignorance. It is resolved to be cautious in submitting data in future.

7. It is resolved that the staff will submit OTLP data by 1st of every month in order to avoid delay in uploading.

8. TO incorporate student activities like seminars, quiz programmes and PPTs.

9. TO shift to use of laptops for teaching through GSuite account.

10. TO upload videos on Bharatipadhe at the Earliest Every day.

11. The academic coordinator

pointed out that there are still some problems pertaining to time table. It is resolved to update the time table immediately.

12. The members thanked Dr. G. Sailaja, lecturer in chemistry for conducting a hands on Experience session on usage of OTLP app. She was unanimously appointed as coordinator for ~~Hof~~ OTLP mobile app usage.

Ch. Naga[illegible]
9.7.21

Signatures of the staff members

1	S. Lakshmi Kantam.	S. [illegible]
2	Dr. P. Saibabu	P.S. [illegible]
3	Sk. Jareena	
4	[illegible]	[illegible]
5	Ch. Sudar Sing	
6	[illegible]	
7	K.M. [illegible]	
8	KSV [illegible]	
9	P. Amitha	[illegible]
10	S. Vijaya	[illegible]
11	Sirisha. V	[illegible]
12	Dr. R. Shreedevi	R. S[illegible]

Staff Council meeting

24-7-2021

In view of rationalization of UG/PG programmes by the commissionerate of Collegiate Education a staff ~~in~~ council meeting was conducted to day i.e on 24-7-21 under the chairmanship of Dr. Ch. Nagamani, Principal of the college. After a detailed discussion the following resolutions were taken.

1. It is hereby unanimously resolved to submit proposal for reduction of sanctioned intake for the Existing B.A section from 60 seats to 30 seats.

2. It is hereby unanimously resolved to submit proposal for reduction of sanctioned intake for the Existing B.Com (general) section from 60 seats to 30 seats.

3. It is hereby unanimously resolved to propose for conversion of the Existing B.SC (MPC) and BSC (CBZ) programmes from Telugu Medium to English Medium.

4. It is hereby unanimously resolved to propose introduction of B.A programme with the combination of Political Science, Economics & Social Work with an intake of 30 seats from the academic year 2021-2022.

5. It is hereby unanimously resolved to propose introduction

of PG programme i.e. M.Com with an intake of 30 seats from the academic year 2021-2022

Signatures of the council members

1. Dr. Ch. Nagamani, Principal	CHAIRPERSON	
2. Smt. S. Lakshmikantham, Lecturer in Commerce	MEMBER	S. Lakshmikantham
3. Dr. P. Saibabu, Lecturer in Political science	MEMBER	
4. Smt. Sk. Jareena Begam, Lecturer in Telugu	MEMBER	Sk. Jareena
5. Dr. G. Sailaja, Lecturer in chemistry	MEMBER	[illegible]
6. Dr. R. Sridevi, Lecturer in Hindi	MEMBER	
7. Dr. K. S. V. Ranga Rao, Lecturer in Political Science	MEMBER	KSV [illegible]
8. Sri Ch. Sundar Singh, Lecturer in Physics	MEMBER	Ch. Sundarsingh

Staff meeting

2-8-2021

A staff meeting was conducted today at 4.00 PM under the chairmanship of Dr. Ch. Nagamani, Principal of the college.

Agenda: Circular instructions R.C. No. 65/Admissions/AC/2021-22, dt 30.7.2021 received from commissioner of collegiate Education, Govt of AP — discussion and action plan

The chairperson gave a briefing on strategy frame work to promote admissions during 2021-22 as per the guidelines provided by CCE.

As a step towards maximizing enrollment of students a college level Admissions Promotion committee was formed.

Name Designation	Role
1. Dr. Ch. Nagamani, Principal	Chairperson
2. Smt. S. Lakshmikantham, Vice-Principal & IQAC Coordinator	Convener - Admissions campaigning
3. Dr. P. Saibabu, Lec in Pol. sci	Team Member
4. Smt Sk. Jareena Begam, Lec in Telugu	Team Member
5. Dr. G. Sailaja, Lecturer in chemistry	Team Member
6. Dr. R. Sridevi, Lecturer in Hindi	Team Member

7. Dr. K.S.V. Ranga Rao, Lec. in Pol-Sci	Team Member
8. Sri Ch. Sundar Singh Lec in Physics	Team Member
9. Smt NVRD. Padmalatha Contract faculty in Physics	Team Member
10. Smt P. Amritha Contract faculty in commerce	Team Member
11. Smt V. Sirisha contract faculty in Botany	Team Member
12. Smt K.M. Mahalakshmi contract faculty in Economics	Team Member
13. B. Radha Devi Guest faculty in chemistry	Team Member
14. S. Vijaya Kumari JKC full time Mentor	Team Member
15. P. Sirisha Guest faculty in History	Team Member
16. A. Meena Guest faculty in English	Team Member
17. K. Revathi sai Guest faculty in Commerce	Team Member
18. R. Sailaja Guest faculty in comp-science	Team Member
19. Ch. Lalitha Guest faculty in Maths	Team Member
20. V. Mamatha Guest faculty in comp-sci	Team Member
21. Sri M. Madan Mohan Senior Assistant	Team Member

The admission campaigning Team discussed the strategies to be Employed for successful and fruitful implementation

action plan so as to improve admissions.
It is resolved to take following measures.

1. To carry out SWOT analysis in respect of each programme and fix targets accordingly

2. To collect Intermediate students' details with the number equivalent to at least four times the sanctioned strength of the programme for admission

3. To involve senior assistant and JKC mentor in the campaigning schedule

4. group wise/ programme wise admission committees will be formed to visit all the feeding junior colleges to collect student data including mobile numbers.

5. To contact alumni, students, press, media, parents and CPDC members and solicit their cooperation for improving admission

6. Disseminate information on infrastructure, quality initiatives, GOT LP, amenities, learning Resource facilities with the help of brochures, flexis, videos, flyers & erecting boards.

7. As per the categorization done by CCE the college comes

under category ~~to~~ II with 51%-74% admitted programmes, the team should strive to reach the target of a minimum increase of 25% over 2020-21 admitted strength.

8. TO Establish a help desk with 2 staff members who follow up the parents as well as students and provide information and guidance.

9. TO give wide publicity about the physical infrastructure, academic excellence, digital infrastructure through electronic and print media apart from fliers and brochures.

10. TO highlight the availability of market oriented course B.Com(CA) ~~as~~ which has a lot of demand.

11. TO prepare a video highlighting college achievements and facilities

Chvage
2-8-21

Signatures of the staff

1. Commerce	S. [illegible]
2. Political science -	[illegible]
3. Telugu	SK. Jareena
4. Chemistry	[illegible]

5. Hindi	R.S.[illegible]
6. Physics (CF)	[illegible]
7. Physics (GF)	[illegible]
8. Commerce (GF)	
9. Commerce (CF)	P. Amitha.
10. Pol. Science	KSV[illegible]
11. Economics (CF)	K. M. [illegible]
12. Mathematics (CF)	BKV [illegible]
13. History	[illegible]
14. English	[illegible]
15. Botany (CF)	[illegible]
16. Chemistry (GF)	B. [illegible]
17. Computer Science (GF)	R. [illegible]
18. " (GF)	V. [illegible]
19. JKC Mentor	[illegible]

1

Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 260

Staff council Meeting 28-8-21 83

The staff council met on 28-8-21 at 4.00 PM to discuss the following agenda

1. Honorarium to computer guest faculty

2. Honorarium to Zoology guest faculty

3. Recouping Rs 1000/- ~~which was~~ to the Principal

4. Handing over charge to Smt. S. Lakshmi-kantham

After a detailed discussion held by the council the following resolutions were taken.

1. Smt. S. Lakshmikantham, Incharge of Computer science department stated that the guest faculty need to be paid honorarium as per the workdone (DTLP). It is resolved to pay both the faculty immediately.

2. Sri Srinivas, Guest faculty in Zoology has engaged classes both in theory and practicals. It is resolved to pay him Rs 7000/- as consolidated amount from Special fee account.

3. At the time of opening

account in Bank of Baroda for the purpose of B.com (Computer Application) the Principal paid the advance of Rs 1000/- as opening balance. It is resolved to pay the amount back to her in cheque.

5. The Principal, who is attaining superannuation on 31-8-2021, thanked the staff council for extending cooperation and support during her tenure. The staff, in turn placed on record appreciation and grateful thanks for the valuable services rendered by Dr. Ch. Nagamani for six years.

6. In view of receipt of FAC orders on 26-8-2021, it is resolved to commence ~~charge~~ handover process immediately to avoid any delay in authentication process

7. Smt. S. Lakshmikantham, who is going to take full additional charge of the post of Principal sought the cooperation of staff so as to enable her carry the administrative duties. The staff assured

support in all ways.

Ch. Nagen
28-8-21

Signatures of the staff council.

1. Smt. S. Lakshmikantham	S. Lakshmi kanth
2. Dr. P. Saibabu	
3. Smt Sk. Jareena Begam	SK. Jareena
4. Dr. G. Sailaja	
5. Dr. R. Sridevi	
6. Ch. Sundar singh	
7. Dr. K. S. V. Rangarao	KSVR
8. Sri M. Madan Mohan	M. Madan Mohan

Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 260.

Staff Meeting

08-10-2021

The staff met on 08-10-2021 under the chairmanship of Dr. P. Shoba Rani to discuss the following agenda.

Resolutions :- It is resolved to -

1. The chairperson strickly ordered that V sem & III sem class work should be engaged without any interuption

2. Dr. R. Shreedevi, lecturer in Hindi alloted work to check student discipline and instructed to all to follow college timings strictly. 10. a.m sharp

3. To incorporate student activities like Seminars, quiz, Group discussion and improve competetive spirit in students. Ward wise.

4. to maintain monthly activities record by Dr. sailaja, Lect in Chemistry

5. To resolved to Involve students, staff and attached staff to do swach bharat to keep campus clean.

1. S. [illegible] 8/10/21
2. R.S.D. 8/10/21
3. K. Revathi 8/10/21.
4. B. Radha Devi 8/10/21
5. V. Mamatha 8/10/21
6. R. [illegible] 8/10/2021
7. Dr. A. SATYANARAYA [signature]
8. C. Neeraja
9. K.M. [illegible]
10. P. Amitha

8/10/2021

Ch. 8/10/21

Ksh

[illegible]

Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 260

Staff Meeting

The members of staff Council met on 18.10.2021 at 11a.m in Principals chamber under the chairmanship of Dr P. Sobha Rani Principal.

Agenda: Academic matters for the academic year 2021-22
1. Allocation of important committee Co.Ordinator to newly Joined staff
2. Admissions for the academic year 2021-22.
3. Any other issues with the permission of the chair.

—

Unanimously expressed sincere thanks to our dynamic Commissioner Sri P. Bhaskar garu for filling the all vacant posts of teaching staff with aided absorbed staff.

After through discussions resolved unanimously the following.

1. Resolved to prepare academic time table for 1st, 3rd and 5th semester for the year 2021-22 and ~~the~~ to submit the same to Academic Coordinator for updating time table in OTLP.
2. Vice Principal - Sri C. Ravi shankar
3. Resolved to allocate various responsibilities to the following staff:
4. A. Rusa and academic/OTLP Co.ordinator Dr. G. Sailaja, Lec. in chem
B. NCC discipline and women empowerment Committee: Dr. C Neeraja
C. IQAC/NAAC Sri. L. Malleswar Rao, Lec. in Physics
D. Time table and Public relations: Sri MLN Raju Lec in Eco.
E. Discipline Committee: L. Ramesh, P.D and Dr. C. Neeraja, Lec in Eng
F. JKC - ALUMNI - Dr. KSV Rangarao, Lec. in Pol
G. Examinations and NSS - Sri Nobel Jacohar Raj John, Lec. in Tel.
H. Library - Dr. R. Shree Devi, Lec in Hindi, women empowerment.
5. Resolved to improve the campus amenities like, pure drinking water, Campus cleanliness, toilet facilities, drainage system for waste water as well as rain water - step by step, by raising funds from alumni, local philanthropist. For this Constituted Committee with the following members: Dr. KSV Rangarao, P.D, Sri C. Ravi Shankar, Dr. Malleswara Rao, Smt. C. Neeraja, Dr. G. Sailaja
6. Resolved to improve first year admissions to 200 against the intake

of 220. (At present around 150)

7. Every Department is directed to start at least one Certificate course and best practices on par with NAAC guidelines.

8. All the staff resolved to be dedicate for the overall inprovement of the academic, culture, sports, activities. from all departments, to reach the bench mark assigned by our Commissioner Sir.

18/10/2021

1. (S. SOMASEKHAR)
2. C. Neeraja
3. CV
4. MLN Raji
5. K.M.
6. P. Anitha.
7
8
9 R.S
10 KSU
11
12

Staff Meeting

30-10-2021

The members of staff council met on 30-10-2021 at 2:30 PM in principals chamber under the chairmanship of Dr. P. Sobharani, Principal to discuss the following agenda.

Agenda:- ① NAAC committees
② class mentors
③ self finance commities
④ Departmental activities
⑤ CPDC amount to be increased
⑥ first year uniform (dress selection)
⑦ guest faculty for zoology & physics subjects.

① Principal mam congratulated all staff for conducting bridge course effectively.
② Resolved to send any letter or representation through proper channel i.e, e-office by 10 NOV
③ resolved to improve the departmental activities
④ resolved to design a bright uniform for first year students by Sailaja, Neeraja, Amitha
⑤ Resolved to allocate responsibilities of NAAC 7 criteries to C.Ravisankar, G.Sailaja, A.Satyanarayana, C.Malleswara Rao, KSV Ranga Rao, S.Somesekhar and L.Ramesh
⑥ resolved to have class mentors for each class to council the students
⑦ resolved to improve class attendance, develop strategies to drop outs.
⑧ resolved to teach class in english only for english medium.
⑨ resolved to improve communication skills in student
⑩ resolved to increase CPDC amount from 500 to 700 unanimously by staff council and CPDC members
⑪ Resolved to take zoology lecturer under self-finace course amount meeting expenduture under B.Com (CA)
⑫ I, III & V semester timetables were distributed

13 resolved to improve learning strategies by different online or offline methods
14 resolved to improve student strength
15 resolved to suspend Afternoon classes work (OTLP) from 5th November due to II sem exams.
16 resolved to maintain RO plant by L Ramesh
17 resolved to maintain clean campus by Dr. R. Shreedevi, John Raj and L. Ramesh
18 resolved to send letter to APTS about e-waste.
19 finally requested faculty to come up with new initiatives to improve academic activities.
20 Resolved to start a new NCC wing by C. Neeraja staff
Principal
21 resolved to take physics guest faculty meeting the expenditure under MPCs self course.

30/10/2021

1. [signature]
2. K S V [signature]
3. [signature]
4. [signature]
5. J. N. J. Raj
6. [signature]
7. [signature]
8. C. Neeraja
9. K. M. [signature]
10. B. Vijaya Lakshmi
11. P. Aneetha
12. K. Revathi Sai
13. V. M[signature]
14. R. [signature]
15. [signature]
16. C. Neeraja
17. [signature]
18.

2/11/2021

The Members of the Staff Council met on 2.11.2021 at 3 P.M and resolved the following:-

Agenda:- class work cancelation on 3.11.2021 keeping in view of majority staff applied for O.H and due to inclement weather.

Resolved to cancel classwork on 3.11.2021 keeping all majority applied for O.H and inclement weather.

C [signature]
Principal i/c 2/11/21

1. Satyis
2. [signature]
3. KSV [signature]
4. [signature]
5. P. Amitha
6. J. Sorna Sekhar [signature]
7. [signature] (Dr. A. Satyam)
8. [signature]
9. [signature]
10. RSR
11. C. Neeraja
12. B. Vijaya Lakshmi
13. SL

Staff Meeting 23/11/2021

The staff met on 23/11/2021 at 3pm in principal chamber under the chairmanship of Dr. P. Sobha Rani, Principal to discuss the following agenda

Agenda
1. Review of monthly activities
2. Foundation course for III Sem
3. Review on classwork & mid exams
4. TLP App usage
5. finalizing of uniform
6. Review on monthly report on 7 criteria.
7. Expenses from self finance courses for repairs.

1. Resolved to send activities to print media
2. resolved to finalise uniform for first year.
3. Resolved to attend meeting with activities
4. resolved to follow monthly activity plan.
5. resolved to prepare power point presentations by faculty
6. resolved to evoluate students learing online
7. resolved to design competative exams material by Sri Soma sekhar Sir.
8. resolved to select class representatives by december for this AY 2021-22
9. reviewed on monthly activities
10. reviewed on mid semster exams (V sem)
11. resolved to send proposal for NSS camp.
12. Resolved to finalise analytical skills by sailaja (BSc) and Sri MLN Raju (BA & BCom)
    Environmental Education by Dr. R. Shreedevi
    Tourism by John Raj.
    Finacial markets by Mahalakshmi
13. resolved to meet expenses from BSc (Computers) & B.Com (CA) self finanance for motor repair and

to provide running water facility.

1 C.C.

2 R.S. 23/11/21

3 S.T.J. 23/11/21

4,

5

6 K.S.

7 C. Neeraja

8

9 B. Vijaya Lakshmi

10

11

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23/11/21

13/12/2021

Staff Meeting

The staff met on 13/12/2021 at 4pm in principal chamber under the chairmanship of Dr. P. Sobharani, principal to discuss the following agenda.

Agenda ① Naac preparedness
② study hour allocation
③ Competative material
④ Departmental Records
⑤ College Magazine
⑥ MoUs
⑦ NAAC criteriawise discussion
⑧ mid exams - Purchase of papers

⇒ Resolved to make students engage by involving in co-curricular and extra curricular activities between 4 to 5pm

⇒ Resolved to start college magazine

⇒ Resolved to collect competative material from different department.

⇒ Resolved to maintain departmental profile, personal profile, toppers list and result analysis

⇒ Resolved to maintain MoU between RRDS, ASNM and Sri YN College.

⇒ Resolved to maintain e-classroom.

⇒ Resolved to maintain college cleanly

⇒ Resolved to submit result analysis and API score forms.

⇒ Resolved to maintain teaching dairy, Annual plan & synopsis

⇒ Resolved to update o/p data without fail.

⇒ Resolved to have workshop on teaching plan.

→ Resolved to conduct mid exams from 28 to 30 of December and to buy required stationary

13/12/21

members present

1- S. Jyothi

2 -

3.

Sri D.N.R. Govt. Degree College
For Women, PALAKOL - 534 260

Staff meeting

29/12/2021

The staff met on 29/12/2021 at 12:30Pm in principal chamber under the chairmanship of Dr. P. Sobharani, Principal to discuss the following agenda.

Agenda
1. Review of Competative material collection
2. Departmental activities
3. Review on NAAC preparedness
4. Review on API Score
5. AQAR report for AY 2020-21
6. RUSA equipment & Lab establishment

⇒ resolved to improve research activitivities to improve API score of individual lecturer.

⇒ resolved to send activity report to iqac mail.

⇒ resolved to conduct mid exams very strictly.

⇒ resolved to upload academic year activities for AY.20-21 year to prepare 5th AQAR

⇒ resolved to update academic records regularly.

⇒ resolved to allocate e-classroom, commerce department room, seminarhall and computers lab, IIBSc for lab and smart boards under RUSA

29/12/21.

members present.

1. S.Vijji.G
2. RSL
3. KSVR
4. R. Ravi
5. P.N.D. Prasanna
6. [illegible]
7. [illegible]
8. C. Neeraja
9. [illegible]
10. B. Vijaya Lakshmi
11. [illegible] (MLN RAO)
12. J. N. J. Raj
13. K. Revathi Sai 29/12/21
14. R. [illegible] 29/12/21
15.
16.